

PayPal – selecting a credit card instead of your checking account for your payment.

PayPal will default to taking your payment directly out of your checking account. If you know ahead of time that you want to make an online payment through one of your credit cards, log into PayPal and add a credit card as an alternative source of payment.

When online and desiring to make a purchase or contribution, click on the PayPal button and follow these instructions every time you want to use a credit card through PayPal instead of your checking account.

1. Having clicked on the Donate or Buy Now PayPal button on a website, you are taken into the PayPal screen that looks similar to the one below. Here, click on the “Edit Source of Funds” link (see red arrow).

Organization’s Name To Which You Are Directing a PayPal Payment or Series of Payments

Review Your Payment PayPal Secure Payments

Subscription To	Terms	Amount
\$20 Monthly Sustaining VOICE Subscription of Support	\$20.00 USD for each month Effective Date: Mar 3, 2010	\$20.00 USD

Review the payment details and click **Pay** to complete your secure payment. Visit [Funding Sources](#) to learn more about PayPal policies and your payment source rights and remedies, or to change debit card processing options.

Pay **Cancel**

Seller Information

Seller Name
Your Name

Seller Status
Verified Premier Member (0)

Shipping Information

Shipping Address
Your Name
Your address
United States
[Edit Address](#)

Payment Method

Credit/Debit Card: \$20.00 USD from Visa XXXX-XXXX-XXXX-XXXX

Future payments will be drawn from your U.S. Dollar balance. If your balance does not cover the payments, you authorize PayPal to deduct the amount from Visa XXXX-XXXX-XXXX-6711.
[Edit Source of Funds](#)

[Cancel and Return to Merchant](#) **Pay** **Cancel**



PayPal. The safer, easier way to pay.
For more information, read our [User Agreement](#) and [Privacy Policy](#).

Clicking on this “Edit Source of Funds” link will take you to a screen similar to the following (see next page):

The first radio button will automatically be selected (next to “Instant Transfer”). This means it will ordinarily take the funds out of your checking account. To tell PayPal to take the funds from a charge card that you had already placed on file within your PayPal account, click on the second radio button (see red arrow) to choose that charge card. Then click on the Continue button below (see green arrow).

Organization’s Name To Which You Are Directing a PayPal Payment or Series of Payments

Funding Options

  [Secure Payments](#)

[\[Add Bank Account \]](#) | [\[Add Credit Card \]](#)

Instant Transfer: KeyBank National Association Checking (Confirmed)

- No finance charges or bills to pay
- Withdraws directly from your bank account
- Payments are completed immediately
- [See Details](#)

Credit / Debit Card: Visa Card XXXX-XXXX-XXXX-XXXX

If you select Instant Transfer and your financial institution denies this transfer from your bank account, or the payment cannot be completed using the funding source you selected, you agree to complete the purchase using the following backup funding source.

Back Up Source: Visa Card XXXX-XXXX-XXXX-XXXX

Continue Cancel

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Once you are placed back at the previous screen, click on the “Pay” button and you’re done.